

## Manya Ralkowski, EdS, BCBA, LBA

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### DOCTORAL EDUCATION SPECIALIST, BOARD CERTIFIED BEHAVIOR ANALYST, & LICENSED BEHAVIOR ANALYST (Grades B-12, adult services)

#### Selected Awards/Committees

- 2021 Invited member – Behavior Technician Clinical Competency Standardization Committee
- 2020 Invited member – EMR Committee Member for nationwide medical record system development
- 2020 Invited member – BHCOE Committee Member – Nationwide Program Accreditation
- 2020 Regional Clinical Competency Program Committee Member – Scope and Sequence Designer
- 2020 Regional QAPI Program Development Committee Member
- 2020 Regional Parent and Caregiver Training Program Committee Member – Scope and Sequence Designer
- \*2019 Area Clinical Leader of the Year – Contest Winner
- \*2019 West Regional Clinical Leader of the Year
- 2010 National/International Generalization, PRT, and Naturalistic ABA Curriculum Development, Project Lead

#### Experience

Maxim Healthcare/Autism Related Services – Seattle, NW and Eastside Regional services

##### **Clinical Director** *December 2017 – present*

- Opened January 2018 – growth management of 100 employees, 9 districts, over 24 neighborhoods/communities across region
- Special Projects Committees – program growth, staff leadership development
- Standardized Student and Staff Qualifications and Needs, clinical competency program design and implementation
- Peer Review Program Design and Implementation – Treatment Plans, Goal Bank, Curriculum and Programs
- Business development/Sales, budget management, compliance -policies and processes, KPIs, and QAPI program development
- Staff recruitment, performance management, discipline, training, and PD – 100 behavior analytic clinicians
- Parent and Teacher Needs Assessment and Training Program – design and implementation
- Designing Center Based Program, Hybrid Models, and Modeling Social Skill Program
- Curriculum Database design and implementation, ongoing content builds and dissemination, nationwide

Centria Healthcare and Autism Services, Oregon and Washington

##### **Regional PNW Clinical Supervisor/Telehealth Practices** *April 2017 – July 2018*

- Telehealth services – best practices design and implementation
- Supervision, training, program development
- Community trainings and outreach – community workshops
- Parent training and collaboration
- Special Projects – curriculum development and instructional design
- Curriculum implementation and oversight
- Presenter – company inservices and workshops

Monroe Public Schools, Monroe, WA

##### **District Board Certified Behavior Analyst** *September 2015 – May 2017*

- Supervision, training, program development districtwide
- Presenter: Community trainings and outreach – community workshops, Parent training and collaboration
- Special Projects – out of district placement oversight, transition services
- Curriculum implementation and oversight
- FBA and BIP consultation, implementation, management and team training
- Districtwide teacher trainings – trainings based on needs assessment
- Legal consultation and participation in due process, deposition as necessary
- Streamlined program development K-transition, EBD/PBS programming
- Staff supervision and evaluation – Paraeducators, teachers
- Instructional training and districtwide implementation (Zones of Regulation, Second Step)

WEST HEALTH INSTITUTE, San Diego, CA

##### **Consultant/Advisor** *March 2015 – September 2015*

- Curriculum mapping for social skills curriculum – developmental ages: upper elementary and middle school
- Consultation and review for prototype development
- Content specialist and remote consultation oversight
- Content development
- Curriculum implementation and oversight
- Science advisory board

BELLEVUE SCHOOL DISTRICT, Bellevue, WA

##### **District ABA Coordinator** *January 2014 – August 2015*

- Supervision, training, program development in Olympic Program (inclusion program)
- Presenter: Community trainings and outreach – community workshops, Parent training and collaboration
- Special Projects – out of district placement oversight, transition services
- Curriculum implementation and oversight
- FBA and BIP consultation, implementation, management and team training
- District training – teacher training, needs assessment and program improvement across district
- Legal consultation and participation in due process, deposition as necessary
- Right Response instructor for district

UNIVERSITY OF WASHINGTON, Greater Northwest, WA

**Educational Specialist** *July 2011 – February 2014*

- School District Contracts: Lake Washington School District, Bellevue School District, Whidbey Island School District, North Thurston School District
- Presenter: Supervision, training, consultation school and clinical programs (e.g., Head Start, ECEAP, Montessori, developmental preschool programs, early education centers, cooperative preschools, parent training, day care programs, private preschools, home school, intensive in-home early intervention)
- Presenter: Parent programs and trainings, IEP support, IEEs, school consultation and collaboration
- Curriculum design, implementation, and management for special programs
- Presenter: National/International workshops, conventions, presentation
- Teacher Training best practices: data collection and analysis, generalization, FBA/BIP, school-home communication, visual supports, multidisciplinary approach, curriculum
- Special Programs coordinator, implementation, manager, and supervisor
- Train the trainer series, social support systems in high school special education programs
- Leadership clubs and peer coaching programs
- Summer programs and social skills director
- Local and remote mentorship programs for students seeking BCBA/BCaBA certification

APPLE CONSULTING, Greater Northwest, WA

**Interim Clinical Director ABA Services, Curriculum Director, Director School District Support** *July 2013 – December 2013*

- Curriculum database design, implementation, training, and management
- Staff training, professional development programs, and leadership management
- FBA/BIP development, implementation, training, and ongoing evaluation in schools PK-12
- Management and supervision of multi-level clinicians in ABA home services
- Home program and school program evaluation
- Legal support services for families and/or school districts, collaboration with legal counsel
- Teacher Training and Effectiveness hands on training , N. Thurston School District
- Teacher Training and Effectiveness hands on training , S. Whidbey School District
- Teacher Training and Effectiveness hands on training, Lake Washington School District
- Oversee programming and family training for severe to profound ASDs (CIIBS program)

PRIVATE PRACTICE, MAXIM BEHAVIORAL HEALTH, Seattle-Tacoma, WA

**Educational and Behavioral Consultant and Research Consultant** *August 2010-July 2011*

- Supervision, training, consultation national/international school and clinical programs
- Parent programs and trainings, IEP support, IEEs, school consultation and collaboration
- Transitional programs and vocational support for individuals with ASD ages, 14-21
- National/international workshops, conventions, presentation
- Behavioral and Education Intervention consultation for students ASD 10 months-21 yrs
- Teacher Training and Effectiveness Workshop Series, Bainbridge Island School District
- Reading instruction and remedial support for students and schools at risk K-12
- Behavioral strategies for effective practice, Children's Hospital
- Social skills groups special education programs and curriculum ages 6-17
- Local and remote mentorship programs for students seeking BCBA/BCaBA certification

TEACHTOWN, INC., Seattle, WA, Los Angeles, CA, and San Francisco, CA

**Education and Programs Director, Curriculum Director** *March 2006 – August 2010*

- Lead curriculum team on production of TeachTown Basics, dev ages 2-7
- Lead curriculum team on TeachTown Life, dev ages, K-12, life skills, STEM learning domains
- Lead curriculum team on TeachTown Skillbuilder, dev ages 2nd-5th grades, gen ed
- Lead curriculum team on TeachTown Social Skills, dev ages preschool-2nd grade
- Lead curriculum and instructional design, scope and sequence throughout all curricula
- Lead curriculum and instructional design in all gaming aspects of instructional designs
- Lead data tracking and reporting features to track student progress in all curricula
- Research/analysis of reward games, assess reinforcement value, fidelity of implementation
- Implement curricula with school districts teacher training programs, program evaluation
- Lead standards based curriculum alignment systems and implementation program
- Lead focus testing, usability, student effectiveness, teacher effectiveness, content validity
- Designed, implemented, and managed CAEP internship
- Designed and implemented train the trainer series for teachers in school districts nationwide

- o Managed vocational program for staff with disabilities and work experience programming
- o Manage Curriculum and Instruction team, internal, external and intern staff
- o Educational services – local, outreach, and international services
- o Developed Educational and Clinical Services model, TeachTown Academy programs and Summer Camps, training/reference manual, training programs and customer support programs to ensure retention
- o Nationwide Consult/support schools, families, and clinical settings implementing TeachTown curricula
- o Nationwide clinical support and management

PIVOT POINT - FAMILY GROWTH CENTRE, British Columbia, Canada

**Program Director for Early Intervention Program** *December 2006 – December 2009*

- o Develop remote supervision model using technology based communication, data collection, reporting, educational plans, webinars, staff training via the web
- o Implement computer based curricula for student progress and staff tracking
- o Supervise and Manage Early Intervention Program across BC, Canada
- o Presenter: Design and implement training and staff development program for all staff and families
- o Oversee home-based programs, ensure that all case conceptualization is appropriate, assessment and program standardization
- o Manage critical incidents, grievances, resolution
- o Manage case related complaints, ensure resolution and oversee all documentation
- o Bridge Clinical Director and Regional Managers to oversee staffing and regional development

AUTISM CENTER - UNIVERSITY OF WASHINGTON Seattle, WA

**Senior Autism Consultant** *June 2003 – April 2006*

- o Provide clinical, consult/support schools for children with autism or related disorders.
- o Trainer and Presenter at community workshops and nationally recognized conferences.
- o Social skills groups for children with autism of multiple ages and abilities levels.
- o Dyadic therapy sessions for children with autism of multiple ages and abilities.
- o Designed and implemented ECAC team therapy assistant training program.
- o Conduct functional behavioral assessments in schools and home programs.
- o Facilitate in-clinic and in-home team meetings and training seminars for students' programs.
- o Family support, parent training, sibling training.
- o Designed and implemented curriculum database and team program presentation.

NORTHWEST BEHAVIORAL ASSOCIATES Bellevue, WA

**Program Manager** *May 2000 – May 2003*

- o Part of team who opened this clinic
- o Clinical services, school district consultation, social skills programs to children with autism or related disorders
- o Trainer to home therapists, teachers, and educational assistants
- o Presenter at workshops to the communities and international conferences
- o Action research verbal behavior, fluency, reading, inclusionary programs, and social skills
- o Designed and implemented scope and sequence curriculum
- o Conduct functional behavioral assessments in schools and home programs
- o Facilitator: in-clinic and in-home team meetings and training seminars for students' programs

EXPERIMENTAL EDUCATION UNIT - UNIVERSITY OF WASHINGTON Seattle, WA

**ABA Teaching Assistant: Project DATA** *August 1998 – June 1999*

- o Provided assistant teaching in the Project DATA room for students with autism.
- o Implemented ABA theories in full inclusion model classrooms.
- o Collected and recorded data for the individualized instruction.
- o Participated in a nutrition study for the students in the Project DATA room.
- o Classroom support for students in the other preschool and kindergarten classrooms.
- o Worked with most effected students in the classroom on behavior intervention plans.

INDEPENDENT CONTRACTOR - FEAT OF WASHINGTON Seattle, WA

**Program Manager, Therapy Assistant** *1995 – 1999*

- FEAT of Washington
  - o Therapist and manager of home programs for children with autism.
  - o Speaker in community workshops education and behavioral implementation programs.
- Private Home Programs
  - o Recruited volunteer therapists for home programs from Western Washington University.
  - o Provided one on one instruction within the home settings for children with autism.
  - o Trained volunteers in the theories of ABA for home tutoring for children with autism.
  - o Quarterly consultations and presentations with P.A.C.E. and Talk Learn Communicate
  - o Created and implemented home programs for children with autism.

TALK LEARN AND COMMUNICATE Seattle, WA

**Case Manager, Therapy Assistant** *1994– 1997*

- o PECS, ABA, child directed therapies, speech development for stroke patients, and PBS.

- Clinical based instruction, materials development, curriculum development, data collection, curriculum modification in reading and math
- Provided tutor training in various settings, one on one instruction, weekend workshops.
- Team meetings and planning development with parents, supervisors, and therapists.
- Wrote quarterly reports for all children's program progress.

**References available upon request**

## Education & Credentials

**Doctorate/Specialist Degree: EdS – Instructional Leadership, Argosy University**

**Doctoral Internship and Practicum - Seattle Public Schools** - Design Team-SPS STEM School; research/development, surveys, vision/mission development, hiring of staff, development of school wide pedagogy, project based learning PK-8, community liaison

**Doctoral Internship and Supervision – University of Washington** – Research interest and academic motivation; Data Collection systems analysis, Teacher Training and Coaching models, Video Technology usability for district-wide training  
Seattle, WA, September 2016

Dissertation Topic: *Mixed methods (quantitative and qualitative research design), Using Technology to ensure generalizability in effective coaching models across environments.*

**BCBA Certification Program, University of Washington** – Department of Special Education: Research and academic motivation; technology innovations, remedial reading instruction for students with disabilities and at risk students. Seattle, WA. May 2005.  
Research projects: *Video Modeling as an instructional methodology, Examining the prompting hierarchy to ensure learning.*

**Master of Education in Curriculum and Instruction, Lesley University** – Department of Education, Elementary Education; Literacy. Professional specialization: Special Education and Literacy. Master's thesis: *Effects of social skills training for students with autism in literacy circles.* Cambridge, MA, May 2002.

**Bachelor of Arts, Communication Disorders, Western Washington University**, Major Field: Communication Disorders, required minor: dual minor in special education and psychology. Bellingham, WA, March 1996.

## Selected Peer-Reviewed Publications

Whalen, C., Moss, D., Ilan, A.B., **Vaupel, M.**, Fielding, P., MacDonald, K., Cernich, S., and Symon, J. (2010). Efficacy of TeachTown: Basics computer-assisted intervention for the Intensive Comprehensive Autism Program in Los Angeles Unified School District. *Autism: The International Journal of Research and Practice*, Online First - <http://aut.sagepub.com/pap.dtl>.

Openden, D., Whalen, C., Cernich, S., & **Vaupel, M.** (2009). Generalization and autism spectrum disorders. In Whalen, C. (Ed.), *Real Life, Real Progress: Generalization Strategies for Children with Autism Spectrum Disorders (p. 1-18)*. Baltimore, MD: Brookes Publishing.

## Professional Affiliations/Volunteer Work

Standup For Kids – Street Outreach Counselor: current  
Seattle Public Schools STEM School Design – Education Specialist Committee Member  
Professional Advisory Board Member - Ducere Group: current  
Executive Board Member – Autism Society of Washington  
Member – International Society for Early Intervention  
Member – Association for Behavior Analysis-International: current  
Member – California Association for Behavior Analysis  
Member – Northwest Association for Behavior Analysis: current  
Advisor – Clinical Advisory Board for Pivot Point Family Growth Centre, Inc.

## Selected Workshops, Conferences, Presentations

- Monroe Public Schools – Community Outreach, Parent Connections
- Evergreen School District: Integrating students with autism into general education classrooms
- Haring Center, University of Washington: Early Education models, presenting to group from Taiwan, China
- CHDD-UW/Summer Institute: Implementing social skills and supports for high school special education
- ABAI Convention: Collateral Effects of Teacher Training/Student Outcomes, Social Validity Measures Study C/Student Usage data
- Children's Hospital: Strategies that Work-Pivotal Response Training
- Bainbridge Island School District: Train the Trainer series
- CalABA Conference: Linking Curriculum and Intervention in Evidence Based Practice
- CalABA Conference: ABA and Technology Solutions in Educational Settings
- NCTI Conference: Innovative Technology Solutions for Students with ASD
- School District Trainings: Generalization Strategies and Intervention Planning-Education
- Autism Education Network (AEN Conference): Using Technology for Children with Autism
- University of Washington Autism Center: Summer Intensive Training
- University of Washington Autism Center: Therapy Assistant Training
- Autism Society of America Conference: Setting up early intervention home program